College Curriculum Review Committee

Meeting Minutes – February 21, 2018

Members Present: C. Costell Corbin; D. Contri; M. DiVita; E. Gravani; J. Kim; J. O’Callaghan; P. Gipson; K. Lawrence; H. Manaseri; M. Oldemans; J. Peck; C. Van Der Karr; R. Vooris

Absent: R. Casella

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | With no changes, the minutes from 1/24/2018 were approved. | **Approved** |
|  | Ryan Vooris is now a member of CCRC, representing the professional studies seat. He is replacing Susan Wilson who is no sabbatical. Introduction were made. |  |
| **Old Business** |  |  |
| 1. New Course Proposal CRM/SOC 363 – Alternatives to Incarceration | The department sent a revised course description, however it is now too long. M. DiVita will send a recommendation for a shorter version. K. Lawrence made a recommendation to contingent pass; seconded by J. O’Callaghan. Unanimous. | **Contingent Pass** |
| **New Business** |  |  |
| 2. Alteration of Existing Program Biology  | In addition to the requested changes, the committee suggested to reduce the total number of credit hours to 120; an example of the 4-year plan will need to be updated as well. C. Van Der Karr will reach out to the department. | **Tabled**  |
| 3. Alteration of Existing Program Conservation Biology | In addition to the requested changes, the committee suggested to reduce the total number of credit hours to 120; an example of the 4-year plan will need to be updated as well. C. Van Der Karr will reach out to the department. | **Tabled**  |
| 4. New Course Proposal SOC/CRM 392 – Incarceration and the Family  | C. Van Der Karr made a motion to recommend; seconded by M. DiVita . Unanimous. K. Lawrence suggested that the reference in the syllabus about where to purchase books should either be removed or revised. M. DiVita will reach out to the department. | **Passed** |
| 5. Alteration of an Existing Course GRY 324 – Introduction to Cartography and Geographic Information Systems | C. Costell Corbin made a motion to recommend; seconded by K. Lawrence. Unanimous. | **Passed**  |
| 6. Alteration of an Existing Course GRY 334 – Historical Geographic Information Systems | M> DiVita made a motion to recommend; seconded by K. Lawrence. Unanimous. | **Passed** |
| 7. Alteration of an Existing Course GRY 337 – Programming in Geographic Information Systems (GIS) | C. Costell Corbin made a motion to recommend; seconded by M. DiVita. Unanimous. | **Passed** |
| 8. Further Review of Curriculum | Despite the published deadline date of March 1 for curriculum to be included in the upcoming catalogs, CCRC has agreed to review additional proposals at the next meeting (March 7). If approved, they will be included in the next catalog. Attributes being added to courses have a June 1 deadline for inclusion. |  |
| **Meeting Adjournment** | With no additional agenda items, the meeting was adjourned at 3:40 p.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 3/7/2018